

**Working Group of the
eSEE Initiative**



eSEE Working Group Meeting,

Date and time of the meeting 09:30h , Thursday, 25 September 2003

Venue: Hotel "Sheraton", Sheshi "Italia" Street, Tirana, Albania

Draft Agenda of the Meeting

9.30 Welcome address

H.E. Mr. Blendi Klosi, Minister of State near the Prime Minister

9.40 Introductory remarks

Dr. Marijana Vidas Bubanja, Chair of the eSEE Working Group
Mr. Bernard Snoy, Director of the WTII

9.50 Adoption of the agenda of the meeting

9.55 Progress Report

- I) Briefing on the progress made in the signatory countries in relation to:
- a) Guidelines for the National Strategies for IS Development, and
 - b) Unified Terms of Reference for the establishment of the Cabinet Level Body for IS Development
- II) Next steps to fulfil the commitments of the eSEE Agenda

Appointed senior policy officials/eEnvoys: 10-15 minute oral presentations and 5-10 summary in written format on the situation in each country would be appreciated. Exchange of views

11:30 Coffee pause

11:40 eSEE Benchmarking

Mr. Richard Harris, International Aspects Unit, IS Directorate-General, European Commission (tbc)

Mr. Dusan Caf , Adviser to the management board, Telekom Slovenje:
presentation of the Slovenian experience

Mr. Pantelis Angelidis, Director, INA SEE Telecommunications and Informatics Research Institute: ITU Benchmarking in less developed areas "An Evaluation Method for Performance Measurement"

Mr. Hans Armfelt Hansel, Deputy Director, Trade Division, UNECE (tbc)

Mr. Branislav Andjelic: Status of preparation of Benchmarking Workshop

12:30 Lunch Break

14.30 Future work of the eSEEurope Initiative - discussion by all participants

Introduction by Mr. Bernard Snoy, Director of the WT II

Mr. Richard Harris: briefing on the involvement of the candidate countries into the EU eEurope initiative

15:00 Other external support on which the eSEEurope Initiative can count to implement its mandate

UNDP Representative(tbc)

Mr. Hans Armfelt Hansel, Deputy Director, UNECE (tbc)

Mr. Gareth Locksley, Regional Co-ordinator for Global ICT, World Bank (tbc)

Mr. Paul Moffat , Office of the General counsellor, EBRD (tbc)

Mr. Stuart Kerr, Senior Counsel, US Department of Commerce CLDP

Mr. Edward Malloy, Telecom and Information Policy Adviser ,USAID (tbc)

Mr. Pantelis Angelidis, Director, INA-SETA (tbc)

16 : 00 Announcing ICT related conferences and events in the region

- INA-Workshop on Aspects of Competition Policy, an ITU CoE – EE/CIS 2003 action, 1-3 October, Tirana, Albania
- INA-UNDP Workshop: “Public-Private Partnerships: Strategies, Models and Best Practices in Building Knowledge Economies and Information Societies” 3 October, 2003, Sofia, Bulgaria
- 1st TRISTAN-EAST Workshop, October 2003, Croatia
- The Regional NISP Guidelines Workshop, November 2003, Sarajevo, Bosnia and Herzegovina
- e-Governance Training, October 2003, Tallinn, Estonia,
- International Conference and Exhibition “Regional Security through Data Protection”, December 1-2, 2003, Belgrade, Serbia and Montenegro

INA Academy Seminars, Spectrum Management Series

- 3c. Seminar 3 – “Measurements and Techniques”
Place: TBD, Date: Q1 2004
- 3d. Seminar 4 – “Cross-Border Issues”
Place: TBD, Date: Q2 2004

16.30 Conclusions of the meeting

Preparation of a meeting of the Working Group in November at which fulfilment of commitments of eSEE agenda to be achieved by 31 October will be reviewed and at which, on the basis of progress achieved, the possible involvement into EU processes will be reviewed and a firmer work programme for 2004 will be designed with a clear definition of the contributions expected from the various Initiative’s sponsors.