

eSEE Working Group Meeting,

Date and time of the meeting: 14.00, 1st May 2003

**Venue: “Grand Bretagne” Hotel, 1 Vassileos Georgiou A' str, Syntagma Square, 10564
Athens, Greece**

Draft Agenda of the Meeting:

Thursday, 1st May 2003

- 14.00 Welcome address**
Dr. Pantelis Angelidis, INA Director
- 14.10 Introduction**
Dr. Marijana Vidas Bubanja, Chair of the eSEE Working Group
- 14.15 Adoption of Agenda of eSEE WG Meeting**
- 14.20 Briefing on the progress made in the signatory countries in relation to the commitments of eSEE Agenda**

Appointed senior policy officials/eEnvoys- 5 minute presentations 1-2 page summary on state of play is kindly asked in a printed format as well.
- 14.45 Common Guidelines for the National Strategies for IS Development**

Revised 2nd draft prepared by Mr. Yuri Misnikov, UNDP, ICT for Development Regional Coordinator *and* Dr. Pantelis Angelidis, INA Director will be presented for approval of the eSEE WG
- 15.45 Coffee break**
- 16.00 Unified Terms of Reference for the establishment of the Cabinet Level Body for IS Development**

Revised 2nd draft prepared by Mr. Dusan Caf will be presented for approval of the eSEE WG. Presented by Mr. Laszlo Glatz.
- 16.30 eSEE Benchmarking**

Information point on the planned Benchmarking activities
- 16.45 ToR for eSEEurope Secretariat by the Working Group**

Information point on the agreed terms of cooperation between the Chair and Secretariat
- 17.00 UNDP support to eSEE Initiative, the role of eSEE Secretariat & 2003 Workplan**
Mr. Henrik Kolstrup, UNDP CO BiH Resident Representative

17.25 Telecommunications Infrastructure

Proposals on how to deal with Telecom infrastructure issues within the eSEE WG making use of PPP. Presented by Yuri Mishnikov, Regional ICT for Development Coordinator, UNDP Regional Support Center Bratislava.

17.35 Announcing ICT related conferences and events:

- **BiH ICT for Development Conference-**
“The next step- the challenges of embracing Information Society”
Sarajevo, 26-27th May 2003

17.45 Next steps to fulfil the commitments of the eSEE Agenda

18.00 AOB